

# THE INSTITUTE OF CHARTERED SHIPBROKERS

85 Gracechurch Street, London EC3V 0AA  
Tel: (020) 7623 1111 Fax: (020) 7623 8118

## FORM OF APPLICATION FOR RE-ELECTION AS A MEMBER

(THIS FORM MUST BE SENT TO YOUR LOCAL BRANCH SECRETARY. IF YOU HAVE NO LOCAL BRANCH, SEND THE FORM TO HEAD OFFICE IN LONDON - PLEASE DO NOT SEND ANY MONEY WITH THIS FORM)

TO THE CONTROLLING COUNCIL

I wish to apply for re-election as a Member of the Institute of Chartered Shipbrokers, having completed and passed the Qualifying Examinations in the following year(s):-

.....

Meetings of the Controlling Council to consider applications for election normally take place in March and October. Applications received at the appropriate Institute office after the last day of January or August respectively, may not be considered by the Council meeting immediately following.

Please complete the following in BLOCK LETTERS or typing (include postcode):-

1 Surname (Family Name) Mr Mrs Miss Ms or Capt  
Given Name(s)

2 Home Address:- Telephone:

3 Present firm or company Telephone:  
Full business address:- Telex:  
Fax:  
Email:

Please direct all communications to my HOME/BUSINESS address (delete whichever inapplicable)

4 Age: Date of Birth:     /     /  
(D)     (M)     (Y)

5 Nationality:

I undertake to observe the Bye-Laws of the Institute in force from time to time.  
Membership detail is contained within the Institute's Member's List which is published annually

Signature of applicant.....Date.....

Please give names of all companies by whom you have been employed with dates, including month and year, of employment , the nature of business of each company and your position(s) in them. (Continue on a separate sheet if necessary.) The Bye-Laws require an aggregate of no less than four years services in employment having a bona fide connection with shipbroking, which may include service at sea. If your service has been under a Fellow of the Institute, the requirement may be reduced to three years and if you are claiming eligibility under the three-year rule you should state the name(s) of the Fellow(s) concerned. Time served at sea should be shown with the dates and ranks achieved.

**All applicants for re-election to Membership must obtain the signatures of two Fellows of the Institute in support of their application.**

**I confirm that this candidate has been known to me for ..... years and is a fit and proper person to become a Member of the Institute.**

Proposed by ..... FICS .....  
Please repeat name in block letters

**I confirm that this candidate has been known to me for ..... years and is a fit and proper person to become a Member of the Institute.**

Seconded by ..... FICS .....  
Please repeat name in block letters

(NB If the applicant has difficulty in completing the above, please contact the Instittue of Chartered Shipbrokers)

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**FOR OFFICIAL USE ONLY**

Recommendation by Branch  
Vetting Committee

Recommendation by Institute  
Vetting Committee

Accepted by Controlling Council

.....Branch

Date.....

Date.....

Date.....

Into Computer.....